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EXCELLING THROUGH EXCELLENCE

 Erf No: 1027 Bruhn Street, Pioneerspark, Windhoek
 sta@sentraxacademy.com
 <https://sentraxacademy.com/>

TERMS AND CONDITIONS

By submitting a duly signed registration form to any of STA's offices, you acknowledge that you have carefully reviewed and consented to the terms and conditions outlined herein:

1. This document binds Sentrax Training Academy to provide the required services and obligates your organization/Individual to make timely payments as agreed upon.
2. If participants are unable to make payment before the program starts, they must ensure that the payment is made within 48 hours after the course ends.
3. Cancellations must be submitted in written format and must be received by Sentrax Training Academy within a period of five business days prior to the scheduled training program or the provision of any other services. The fees paid may be eligible for a refund, with a 15% deduction applied as an administration fee. If a cancellation is received within five or fewer working days prior to the scheduled date of the program or service, a refund of only 35% of the payments will be provided. If a substitute delegate is permitted, it is important to mention that the client will still be held fully accountable for payment if it has not been made before the course begins. The customer will have a period of 15 calendar days to fulfil the payment obligation. In the event that the participant/s fails to comply, Sentrax Training Academy may enlist the assistance of a debt collection agency to retrieve the unpaid balances, including any relevant interest charges.
4. The Sentrax Training Academy reserves the right to cancel or reschedule courses, providing a notification period of 5 days. In the event of a cancellation, the funds received from participants will be reimbursed to their designated bank accounts and will be 100% refundable.
5. In the event of unforeseen circumstances or inadequate participation, we reserve the right to make changes to the program, dates, or venue.
6. Upon submission of this form, Sentrax Trading Namibia will promptly send the invoice to the participant(s).

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Public/Organization / Private: _____

Title/Role: _____ Email: _____

Contact Information: Phone Number: _____

I / we have thoroughly examined, comprehended, and consented to (STA) SENTRAX TRAINING ACADEMY's Terms and Conditions, as delineated in this manuscript.

Author's Name: _____ Date _____

Individuals who have been granted official authorization.

